



Fence Application

For new fence installation or fence replacement.

Before you begin

- Complete this application and submit it before installing, replacing, or modifying any fence.
- No fence work may begin until written KCDRB approval has been granted. Please allow up to 14 days for review.
- Attach a site plan and material/color samples — see Required Attachments.

Property Owner Information

Property Owner Name(s) *

Lot Number *

Phase *

Lot Address *

Mailing Address *

Phone

Email *

Lot Type

This determines which fence style is allowed — see Design Guidelines.

Select the description that applies to this Lot

- ☐ Interior Lot — backs up to another Lot
- ☐ Public View Lot — backs up to, or has a side yard on, an open Common Area or public street
- ☐ Other / perimeter of residence only — not an interior or public view rear-yard fence

Per the Design Guidelines

- A four-foot black iron or aluminum rail fence with three horizontal rails is the only fencing style permitted on Interior Lots and Public View Lots.

Fence Details

Purpose of Fence

Select all that apply.

☐ Rear yard enclosure ☐ Courtyard ☐ Pool enclosure ☐ Privacy screening

Boundary lines

- Fences and walls may not be used to block views and are not permitted on property boundary lines as privacy fencing, except as approved by the KCDRB for specific screening purposes.

Dimensions

Fence Height (ft, max 4) *

Fence Length (linear ft) *

Distance from side property line facing the street (ft — if applicable, min. 25)

Fence Material

Select one.

- ☐ Four-foot black iron or aluminum rail fence, three horizontal rails
Required on Interior / Public View Lots.
- ☐ Wrought iron or other Board-approved ornamental material, 4 ft max
Perimeter fence, other Lots.
- ☐ Solid masonry or wrought-iron-style columns matching residence architecture
- ☐ Other (describe below)
Chain link and welded wire fencing are never permitted.

If "Other," describe material

Fence Color

For Interior Lots Only

Does the fence extend beyond the rear corner of the home?

☐ Yes ☐ No

Interior Lot fencing may not extend beyond the rear corner of the home.

Required Attachments

- ☐ Site plan showing fence location, length, height, and distance from all property lines
- ☐ Material sample, photo, or product spec sheet showing style and color
- ☐ Fence design/elevation detail (rail spacing, post and column design, if applicable)
- ☐ Retaining wall materials (if any wall is included with this application)

Owner Certification & Signature

I/we have read the current Kelby Creek Design Guidelines and Declaration of Restrictions and understand the requirements pertaining to fences. I/we understand that no fence work may begin until written approval has been granted by the Design Review Board, and that any change to this application must be resubmitted for approval prior to installation.

This application must be signed by the property owner

- If a contractor or vendor is helping prepare or submit this application, that's welcome — use the field below for their information. The signature itself must be the property owner's, since approval is granted to the owner of record, not the contractor.

Submitted by (optional — contractor/vendor name and company, if applicable)

Property Owner Signature — type full legal name *

Date *

- ☐ By typing my name above and checking this box, I certify that I am the property owner of record for this Lot and am electronically signing this application.

Submitting the Completed Application

- ☐ Attach your site plan, material/color samples, elevation detail, and retaining wall materials (if any).
- ☐ Submit by email to DRB@kelbycreeknixa.com, or hand-deliver the packet to a Design Review Board member. If neither is possible, it may be mailed to Kelby Creek Design Review Board, 1312 Kelby Parkway, Nixa, MO 65714.

Questions can also be sent to DRB@kelbycreeknixa.com.

FOR KCDRB USE ONLY

- Homesite Number:
- Date Received:
- Received By:
- [] Approved [] Denied [] Resubmit Required
- Reviewer:
- Date:
- Comments:

Prefer to apply online?

- A guided, step-by-step version of this application is available at kelby-creek-fence.netlify.app. That online version is the current source of truth — if it and this PDF ever differ, the online version governs.